

HSEQ MANAGEMENT SYSTEM DOCUMENTS

The HSEQ Management System is our top tier safety product. It has been endorsed by JAS-ANZ Accredited Certification Company, TQCSI. It has been specifically designed for businesses in response to a demand by governments and major customers to better manage workplace safety, environmental and quality control.

HSEQ Document Inclusions

- HSEQ Manual ISO 45001 & TQCSI QHSE 2013 Compliant

Policies

- | | |
|---|---|
| <input checked="" type="checkbox"/> WHS | <input checked="" type="checkbox"/> Remote & Isolated Work |
| <input checked="" type="checkbox"/> Quality | <input checked="" type="checkbox"/> High Voltage Work |
| <input checked="" type="checkbox"/> Environmental | <input checked="" type="checkbox"/> Sun Protection & Working Outdoors |
| <input checked="" type="checkbox"/> Motor Vehicle | <input checked="" type="checkbox"/> Discrimination & Harassment |
| <input checked="" type="checkbox"/> Fitness to Work (AOD) | <input checked="" type="checkbox"/> Code of Conduct |
| <input checked="" type="checkbox"/> Mobile Phone | <input checked="" type="checkbox"/> Hygiene & General Health |
| <input checked="" type="checkbox"/> Smoking | <input checked="" type="checkbox"/> COVID-19 |
| <input checked="" type="checkbox"/> Working Live | <input checked="" type="checkbox"/> Fire Safety & Prevention |
| <input checked="" type="checkbox"/> Fatigue Management | <input checked="" type="checkbox"/> General Security |
| <input checked="" type="checkbox"/> Mental Health & Wellbeing | <input checked="" type="checkbox"/> Asbestos |
| <input checked="" type="checkbox"/> Injury Management & RTW | <input checked="" type="checkbox"/> Environmental Sustainability |
| <input checked="" type="checkbox"/> First Aid | |

Registers

- | | |
|---|--|
| <input checked="" type="checkbox"/> Company Risk | <input checked="" type="checkbox"/> Electrical SWMS |
| <input checked="" type="checkbox"/> First Aid | <input checked="" type="checkbox"/> High Risk SWMS |
| <input checked="" type="checkbox"/> Training | <input checked="" type="checkbox"/> Refrigeration SWMS |
| <input checked="" type="checkbox"/> PPE Issue | <input checked="" type="checkbox"/> Forms |
| <input checked="" type="checkbox"/> Connective Tissue | <input checked="" type="checkbox"/> Checklists |
| <input checked="" type="checkbox"/> RCD Test | <input checked="" type="checkbox"/> Policies |
| <input checked="" type="checkbox"/> Plant & Equipment | <input checked="" type="checkbox"/> Procedures |
| <input checked="" type="checkbox"/> Complaint & Feedback | <input checked="" type="checkbox"/> Plans |
| <input checked="" type="checkbox"/> Lockout Tagout Issue | <input checked="" type="checkbox"/> Reports |
| <input checked="" type="checkbox"/> Hazardous Substances | <input checked="" type="checkbox"/> Permits |
| <input checked="" type="checkbox"/> Electrical Equipment Test and Tag | <input checked="" type="checkbox"/> Work Instructions |

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Permits

- Hot Works
- Confined Space & Entry
- Concrete Cutting, Chasing & Core Holing
- Access for Working on High or Low Voltage Mains & Apparatus

Forms

- Management Review Record
- Manual Tasks Risk Assessment Worksheet
- Safety Committee Agenda & Minutes
- Site Induction
- Noise Exposure Risk Identification
- Safe Work Method Statement (Template)
- Electrical Installation Testing
- COVID-19 Vaccination Risk Assessment
- Electrical Site Specific Risk Assessment
- General Risk Assessment Form
- Toolbox Talk Agenda & Minutes
- Compliment & Feedback
- Pre-Start Meeting Record
- Sub-Contractor Agreement Form
- Work Instruction (Template)
- Job Safety Analysis Template
- High Risk Site Specific Risk Assessment
- Refrigeration Site Specific Risk Assessment

Checklists

- Equipment Hire
- Field Inspection Domestic
- Environmental Site Inspection
- General Building/Office/Staff Inspection
- Policies Induction
- Plant & Equipment Hazard Assessment Inspection
- EWP Checklist
- Harness Inspection
- Electrical Inspection Test Plan
- Field Inspection Commercial
- Vehicle Inspection
- New Worker Induction
- Subcontractor Pre-selection
- Site Inspection
- Hazard Control
- Psychosocial Hazards Checklist
- Consultation Compliance Checklist

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Plans

- | | |
|---|---|
| <input checked="" type="checkbox"/> Emergency Response | <input checked="" type="checkbox"/> Business Improvement |
| <input checked="" type="checkbox"/> Project WHS MP | <input checked="" type="checkbox"/> Project Quality MP |
| <input checked="" type="checkbox"/> Project Environment MP | <input checked="" type="checkbox"/> Electrical Inspection & Test |
| <input checked="" type="checkbox"/> Site Safety | <input checked="" type="checkbox"/> Asbestos Removal Control Plan |
| <input checked="" type="checkbox"/> Working at Heights in a Fall Arrest Situation Rescue Plan | |

Reports

- | | |
|--|--|
| <input checked="" type="checkbox"/> Incident & Investigation | <input checked="" type="checkbox"/> Safety Performance |
| <input checked="" type="checkbox"/> Internal Audit | |

Work Instructions

- | | |
|---|--|
| <input checked="" type="checkbox"/> Aboriginal & Indigenous Sites | <input checked="" type="checkbox"/> Air Emissions |
| <input checked="" type="checkbox"/> Chemicals Management | <input checked="" type="checkbox"/> Energy Conservation |
| <input checked="" type="checkbox"/> Extreme Weather Conditions | <input checked="" type="checkbox"/> Fragile Roofing |
| <input checked="" type="checkbox"/> Ozone Depleting Substances | <input checked="" type="checkbox"/> Recycling of Waste Materials |
| <input checked="" type="checkbox"/> Water Conservation | <input checked="" type="checkbox"/> Asbestos Removal, Transport & Disposal |

Procedures

- | | |
|---|--|
| <input checked="" type="checkbox"/> Recovery & Return to Work | <input checked="" type="checkbox"/> Working Live |
| <input checked="" type="checkbox"/> Lockout Tagout Isolation | <input checked="" type="checkbox"/> Stop Work |
| <input checked="" type="checkbox"/> Site Emergency | <input checked="" type="checkbox"/> Disciplinary & Counselling |
| <input checked="" type="checkbox"/> Complaint & Feedback | <input checked="" type="checkbox"/> EWP Scissor Lift |
| <input checked="" type="checkbox"/> Consultation | |



Learn more & order now

Any questions? Contact ECA WA Safety on (08) 6241 6100 or safety@ecawa.org.au.

**HSEQ solutions
tailored to meet
all business needs**

LEVEL 1
SWMS PACK

LEVEL 2
LITE SMALL
BUSINESS SAFETY
PACK

LEVEL 3
CERTIFIED HSEQ
MANAGEMENT
SYSTEM

 **HSEQ** SAFETY
MANAGEMENT
SYSTEM

**Adapted to WA electrical industry
requirements and WHS legislation**